



## **FINANCE COMMITTEE**

**MARCH 2, 2009**

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### **MINUTES**

#### **I. CALL TO ORDER**

Chair Nancy Backus called the meeting to order at 6:30 p.m. in the Council Conference Room at Auburn City Hall, located at 25 West Main Street in Auburn. Chair Backus, Vice Chair Bill Peloza, and Member Norman were present. Present during the meeting were Mayor Peter B. Lewis, City Attorney Daniel B. Heid, Finance Director Shelley Coleman, Human Resources/Property and Risk Management Director Brenda Heineman, and City Clerk Danielle Daskam.

#### **II. APPROVAL OF MINUTES**

##### **A. Minutes of the February 17, 2009 Finance Committee meeting.**

Vice Chair Peloza moved and Member Norman seconded to approve the February 17, 2009 minutes.

MOTION CARRIED UNANIMOUSLY. 3-0.

#### **III. CONSENT ITEMS**

##### **A. Vouchers**

###### **1. Claims**

F4.9.5

Claims check numbers 383069 through 383462 in the amount of \$2,755,506.75 and dated March 2, 2009.

###### **2. Payroll**

F4.9.2

Payroll check numbers 525782 to 525881 in the amount of \$369,525.44 and electronic deposit transmissions in the amount of \$1,216,064.74 for a grand total of \$1,585,590.18 for the pay period covering February 12, 2009 to February 25, 2009.

Committee members reviewed the consent items and briefly discussed claims vouchers 383077, 383133, 383141, 383143, 383196, 383213, 383078.

Vice Chair Peloza moved and Member Norman seconded to approve the consent items.

MOTION CARRIED UNANIMOUSLY. 3-0.

**IV. ORDINANCES AND RESOLUTIONS**

**A. Ordinances**

There was no ordinance for Committee consideration.

**B. Resolutions**

There was no resolution for Committee consideration.

**V. DISCUSSION ITEMS**

**A. Ordinance No. 6226**

An Ordinance of the City Council of the City of Auburn, Washington, amending Ordinance No. 6215, the 2009-2010 Biennial Budget Ordinance and authorizing amendment to the City of Auburn 2009-2010 Budget as set forth in Schedule "A"

Finance Director Coleman presented Ordinance No. 6226 amending the 2009-2010 Biennial Budget. The amendment carries forward some projects that were not completed in the prior year, removes funding for approximately sixteen positions, and reduces approximately \$800,000 in additional expenditures. Most of the reductions are offset to sales tax.

Mayor Lewis indicated that any further budget reductions required by the downturn in the economy would likely affect personnel. In response to questions from the Committee, Mayor Lewis stated that the police officer positions promised after the Lea Hill and West Hill annexations are funded through the end of 2009. Additional, new police positions intended to be filled this year will not be funded. Director Heineman stated there are currently over 100 uniformed police officers.

**B. Ordinance No. 6217**

F4.3

An Ordinance of the City Council of the City of Auburn, Washington, creating a new Chapter 3.96 of the Auburn City Code, imposing an excise on the operation of loading dock doors within the city, for the purpose of raising revenue to improve freight mobility; and providing for matters properly related thereto

Ordinance No. 6217 was added to the agenda for discussion.

Committee members reviewed the proposed ordinance which would impose an excise tax on loading dock doors. Mayor Lewis reported that the Ordinance was reviewed by the Public Works Committee earlier this evening. The Public Works Committee suggested several revisions to the Ordinance, including: removing the tiered rate structure in Section 3.96.050 leaving the fee under paragraph A, deleting paragraph F from Section 3.96.040, and amending the definition of "Freight Mobility Purposes" under Section 3.96.030. Mayor Lewis stated that if a substitute state funding source becomes available, the loading dock excise tax could sunset.

**VI. OTHER DISCUSSION**

Councilmember Norman inquired regarding a letter received from an elderly couple regarding a graffiti complaint. Mayor Lewis proposed establishing a graffiti hot line similar to the existing pothole hotline.

Committee members also spoke regarding potholes on private commercial property.

**VII. ADJOURNMENT**

There being no further business to come before the Committee, the meeting adjourned at 7:15 p.m.

APPROVED THE \_\_\_\_\_ DAY OF MARCH 2009.

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Nancy Backus, Chair

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Danielle Daskam, City Clerk